



**CREW San Francisco
Letter of Commitment**

Mission Statement: To Develop and Advance Women as Leaders in the Commercial Real Estate Industry

As a member of the Board of Directors of CREW SF, I understand that I am to perform the following, and I commit to undertake the following, to the best of my ability during my term:

Please Initial

- 1. Board Mission. By accepting a membership on the CREW SF Board, I commit to serve CREW SF and to review and understand the CREW SF By-laws, Code of Ethics, Strategic Plan and Board roles and responsibilities. Further, I commit to understand the above Mission Statement and the strategy of CREW SF and to be able to communicate this to members and others.

- 2. Board Time Commitment. By accepting a membership on the CREW SF Board, I understand that I am committing to a two-year term, and that I may serve on the Board up to a total of seven (7) consecutive years. Further, I understand that I am committing to actively participate at Board meetings, committee meetings where I serve as Board liaison, CREW SF events and other Board-related events and meetings.

- 3. Board Meetings. As a member of the Board, I commit to regularly attend in person the meetings of the Board of Directors. Further, I commit to prepare for Board meetings, including preparing any reports or matters assigned to me for presentation to the Board, and by thoroughly reviewing all materials, including meeting minutes, Committee reports, and financial reports supplied to me for review prior to the meeting.

- 4. Board Liaison. I commit to actively guide and support any Committee to which I am Board liaison and regularly attend the Committee’s meetings and events. As liaison, I understand that it is my duty to serve as an advocate and a recruiter for my Committee. I further understand that it is my responsibility to ensure that the Committee’s monthly Board Report is accurate and is submitted to CREW Network no later than one week before each Board meeting.

- 5. Contribution. I commit to make a contribution (an amount as determined by the Board each year), personally, through my employer or through another source, to CREW SF and to CREW Foundation and/or assist in bringing significant funding to CREW SF, for each year I serve on the Board.

- 6. CREW SF Representative. I commit to support the activities of CREW SF by representing the Board at CREW SF events, and CREW SF at local, regional and national commercial real estate industry events.

I have read and understood this Letter of Commitment and acknowledge that I am able and willing to commit myself to CREW SF and perform the duties set forth above.

Signed: _____

Print Name: _____

Date: _____